

Hartford Central School District  
Board of Education Meeting

AGENDA

Date: February 23, 2015  
Time: 7:00p.m.  
Type: Regular Meeting  
Location: District Library

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Board Members Present: Mr. Phil Jessen, Mr. Ron Smith, Mr. Adam Fish, Mr. Brian Getty and Mrs. Janine Thomas (by video conference).

Guests Present: Mr. and Mrs. Farley, Monica Pollack and several students

- Call to Order and Pledge of Allegiance
  - Mr. Phil Jessen presided over the meeting due to the illness of Mr. Brian Getty and the location of Mrs. Janine Thomas. Mr. Jessen called the meeting to order at 7:01pm
- Prayer
  - ✓ Mr. Smith
- Welcome
  - 3.1 The Board of Education recognized Nate Rogers and Donovan Farley for their receipt of All-Star classification for the Fall 2014 soccer season.
  - 3.2 Public to be Heard: None
- Review and Approval of Minutes
  - 4.1 Upon the motion made by Mr. Smith and seconded by Mr. Fish, approval was given to accept the minutes from the January 12, 2015 Regular Meeting of the Board of Education.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_
- Review and Approval of the District's Financial Reports
  - Upon the motion made by Mr. Fish and seconded by Mr. Smith, approval was given to accept the district's financial reports.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_
- 6.0 Superintendent's Report
  - 1. Solar Panels: I have been in contact with representatives from USLE and they have agreed that, given the uncertain status of the Bus Garage and the required archeological study, it is in the best interest of all parties to cancel the contract for the installation of panels on the Bus Garage. Since the Technology Building and Main Building are separate projects from each other and the Bus Garage, this decision should have no effect on the other proposals. Once we determine a future course of action for the Bus Garage, we can discuss how we want to install panels on that site in the future.
  - 2. Budget: The Governor is still refusing to release state aid runs. As such, we are in holding pattern. Without the runs, we cannot determine our tax cap. We do have an estimate on what the cap might be (2.88%), but without the figures, we cannot finalize that number and further develop the budget.
  - 3. Lobby Day: I have had the opportunity to meet with a number of legislators over the past couple of months, Tuesday, March 10<sup>th</sup> is "Lobby Day" at the State Capitol and I, along with a number of other Superintendents, will be meeting with our legislators again to stress the importance of eliminating the GEA and creating a fair and equitable funding stream for school districts.
  - 4. Town Use of the van: The Hartford Town Highway Supervisor contacted the district to see if the town would be able to borrow a district van to drive to a convention in Syracuse on Thursday. We spoke with our insurance carrier and they are comfortable with the request, as long as we receive a motor vehicle abstract on the driver and that the district assumes the liability of the driver. I do believe that other districts have allowed this in the past....
  - 5. Upcoming Events
    - a. AASBA Meeting: Thursday, March 19<sup>th</sup>
    - b. BOCES Annual Meeting: Wednesday, April 1<sup>st</sup> (SAEC) at 5p.m.
    - c. BOCES BOE Vote: Tuesday, April 21<sup>st</sup> (Special Meeting)
    - d. AASBA Community Service Dinner: Thursday, May 7<sup>th</sup>

7.0 Building Principals and Department Supervisor Reports

## 7.1 Cafeteria Report: Mrs. Melanie Howe

There have been a few changes in the cafeteria over the last two months as mentioned during the November BOE meeting the possibility of adding our deli bar to the menu one additional day during the week. We did serve the deli bar on Tuesday and Thursday's; unfortunately the total of lunches being sold remained the same with no increase. To try and keep the cafeteria running cost efficiently I will be going back to the deli bar being served one day per week and will be adding a daily deli sandwich to the lunch options offered each day in addition to the peanut butter and jelly sandwich that is currently offered. I have also tried to increase our breakfast sales by changing our menu items that are being offered, once again the students do not seem to be very receptive of change and it has not helped out. They seem to prefer the items that they are familiar with.

To increase our overall income we have healthy snacks for sale on Wednesday's and Friday's and this does seem to help our sales. Our snacks have all been approved and meet final rule nutrition standards and we have a larger variety offered from last year. Effective today 2/23/15 the price of our snacks did increase from \$0.50 to \$0.75 due to the cost of inflation.

On December 4, 2014, I and one staff member attended the Tri-County managers meeting held at the Hudson Falls Middle School.

February 2014 Free Meal Applications: 144  
February 2015 Free Meal Applications: 169

Reduced Meal Applications: 48  
Reduced Meal Applications: 33

The Board asked if Mrs. Howe would try the deli bar and breakfast changes for a while longer. They felt the trial run wasn't long enough.

## 7.2 Middle/High School Report: Mr. Brian George

- 14 Students have been selected for Instrumental All-County to be held on March 20<sup>th</sup> & 21<sup>st</sup> @ Greenwich CSD. There will be a concert at 3pm on Saturday the 21<sup>st</sup> with a small admission fee, the public is welcome and encouraged to attend! Junior and Senior Bands are selected based upon an audition, while Elementary Band is selected based upon teacher recommendation.

Elementary Band (Grades 5-6):	Junior Band(Grades 7-9):	Senior Band(Grades 9-12):
Hannah Lawrence	Diahjanae Walker	Adam Mitchell – 1 <sup>st</sup> Chair
Rachel Falace	Caitlin St. Germaine	
Peyton Ottens	Hannah Monroe	
Logan Smith	Kathryn Smith	
Kaleigh Rogers	Valerie Keeley	
Abigail Monroe	Thomas MacDuff, Jr.	
	Tyler Smith	
- The 2015 Talented Unlimited Arts Journal competition received over 273 works of art. Two Hartford CSD students have been selected for publication. Brittney Euber for photography and Bianca Martin for Ask Teddy- Pen and Ink.
- At the beginning of February students participated in Local Skills USA Competition. Congratulations to Megan Jones who placed 2<sup>nd</sup> for Action Skills (Criminal Justice Program) and Emily Eastman who placed 1<sup>st</sup> in the Job Skill Open (Culinary Arts Program)
- Strive for Five Assembly was held on Thursday, February 12, 2015
  - 22/31 or 71% of 6<sup>th</sup> Graders Qualified
  - 24/35 or 69% of 7<sup>th</sup> Graders Qualified
  - 20/33 or 61% of 8<sup>th</sup> Graders Qualified
  - Total of 66/99 or 67% of students Grades 6th – 8
  - 26 students received prizes for meeting 4 or more of the qualifications
- Second Quarter has ended: Principals List- 24, Honor Roll- 43, Merit Roll- 50. - 45% of Student made one of the 3 lists
- Upcoming Events:
  - February 27<sup>th</sup> Middle School Dance
  - March 11<sup>th</sup> Winter Sports Awards
  - March 12 Pops Concert 7:00 pm
  - March 15<sup>th</sup> PTA Family Fun Day/Basket Party

## 7.3 Elementary Report: Mrs. Bethellen Mannix

- Student Recognition  
Chronicle Entries

Emma Wade  
Kaylin Holcomb  
Mercedes Elms  
Ryleigh Beadleston  
Bryton Mandigo  
Sarah Monroe  
Grace Barber  
Alyssa Champney

January Bus Riders of the Month – see attached  
Molly Delacruz (Grade K) – Empire State Games 4<sup>th</sup> Place in skating  
Winter Enrichment – see attached  
Tanager Pride Parties – see attached

2. Parent's Breakfast – 2/13  
Excellent participation – 170+  
Thanks to the PTA for providing breakfast items for parents  
Mrs. Mannix was once again taking pictures of each family that PTA paid to print  
Teachers also invited parents back to the classroom
3. Events  
1/20/2015 the Wildlife Institute did an assembly run by Trisha Marki  
Classes were split: Prek -1, 2-3, 4-5  
The assembly was paid for by Stewarts for Prek -1 the rest paid for by a grant from Mrs. Marki for grades 2-5

PARP kick-off is this Friday 2/27/15 and will run the month of March  
The theme is Super Heros

#### 8.0 Old Business

- 8.1 Upon the motion made by Mr. Smith and seconded by Mr. Fish, approval was given to accept the District-wide School Safety Plan.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_

#### 9.0 New Business

- 9.1 Upon the motion made by Mr. Fish and seconded by Mr. Smith, approval was given to accept the CPSE/CSE/504 Recommendations.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_
- 9.2 Upon the motion made by Mr. Fish and seconded by Mr. Smith, approval was given to accept the requests of Mrs. Cosh, Mrs. Talmadge, and Mrs. Shaw to allow their children to attend the Hartford Central School District, per Board of Education policy #404.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_
- 9.3 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, approval was given to grant tenure to Ms. Katelyn Boucher in the certification area of Secondary English; effective September 15, 2015  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_
- 9.4 Upon the motion made by Mrs. Thomas and seconded by Mr. Fish, approval was given to appoint Ms. Kris Gibson as a Full-time/Part-time driver, with a rate of pay per the Hartford Central School Bus Driver's Association Contract.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_
- 9.5 Upon the motion made by Mr. Fish and seconded by Mr. Smith, approval was given to approve participation in the cooperative purchasing program  
Motion Carried: Mrs. Thomas- yes  
Mr. Getty - yes  
Mr. Fish - yes  
Mr. Smith - yes  
Mr. Jessen - yes
- 9.6 Upon the motion made by Mr. Smith and seconded by Mr. Fish, approval was given to Greg Brown to borrow a district owned van.  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_

10. Executive Session: Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board adjourned into Executive Session to discuss matters of negotiation at 7:51pm. No public action was taken.

Motion to return to open session at 8:39pm was made by Mr. Smith and seconded by Mr. Fish  
Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_

11. Adjournment: Upon the motion made by Mr. Fish and seconded by Mr. Smith, the Board adjourned the meeting at 8:40pm.

Motion Carried: Ayes \_5\_, Nays \_0\_, Abstention \_0\_